



# April 16, 2019 Council Meeting

## St. Paul Lutheran Church

### COUNCIL MEMBERS IN ATTENDANCE

X	Pastor Grant Applehans		X	Chris Clark, Member at Large
X	Tom Miller, President			Dale Brainard, Member at Large
X	Tyler Kroschel, Vice President		X	Julie Hyrkas, Member at Large
X	Katie Fetterly, Treasurer		X	Arlie Post, Member at Large
X	Julie Coozenoy, Secretary		X	Jon Quale, Member at Large
X	Dave Haselbauer			

Meeting called to order at 6:35 pm by Tom Miller and Julie Coozenoy opened meeting with devotions.

### CONSENT AGENDA

- A motion was made by Jon Quale, seconded by Arlie Post, to approve the consent agenda and March Meeting Minutes. Unanimously approved.

### FINANCIAL REPORT

As of MARCH 31, 2019	ACTUAL
<b>General Fund Offering</b>	\$12,227.42
<b>Total Revenue*</b>	\$15,850.24
<b>Total Expenses</b> (before mortgage)	\$12,403.71
<b>Net Income</b> (after mortgage payment)	(1,855.80)
<b>Mortgage Balance</b> (04/07/2019)	\$443,837.76
<b>Edward Jones Balance</b> (03/29/2019)	\$36,299.26
<b>*This reflects an annual gift and a transfer from our emergency savings account to cover payroll/expenses for January/February.</b>	

**Guest:** Dave Haselbauer spoke about the bids he has received on repairing the roof. There is a large variance between the original estimate from insurance for the damages to the roof and the bids coming in from roofing companies.

Dave will contact the insurance company to have them reevaluate their initial estimate and contact the first choice for roof repairs.

- Tom Miller made a motion to move forward with contacting the contractor and insurance company. Jon Quale seconded and unanimously approved.

## **FINANCIAL REPORT**

We again discussed where we are after the decisions that we had to make for this budget cycle. Knowing that there is one more yearly gift yet to come in, we are doing pretty well based on what we budgeted for giving.

There was some additional discussion about council led fundraising. Team members are looking into some options (garage sale, family fun day).

Tabled further discussion on rekeying the exterior doors as Jerry was on vacation and unable to research. We discussed the need for an emergency kit beyond what we have in the first aid kits. Also, that the wheelchair needs to be not locked in the closet. There was a suggestion to apply for a Thrivent action grant to perhaps have a speaker on emergency preparedness and to pay for an emergency kit. Katie has a friend who is an attorney for non-profits, specifically churches, that may fit this bill.

We spent time talking about the credit card reader policy. Finance got a draft from Communications team and will propose edits as well as create a waiver and instructions on use. We are hoping to have a policy ready for the May meeting to discuss and propose to council for approval.

Discussion at council meeting:

- Keys: Jerry Nelson is getting quotes on rekeying the outside locks.
- Edward Jones: The account needs two additional signatures. Finance team recommends adding Tyler Kroschel and Katie Fetterly.
  - **Julie Coozenoy made a motion to add Tyler Kroschel and Katie Fetterly to the Edward Jones Account. Seconded by Jon Quale and unanimously approved.**
- Preschool Director Position: All God's Children Preschool would like the Director position be moved to salaried, not hourly. Finance Team and Church Council concurs with this recommendation.
- Martha's Servers: Finance team recommends there be two active signatures on the Martha Servers account.
  - The council liaison will speak with Martha's Server team lead about usage and signatures on the account.
- Finance team is requesting an additional locked file cabinet to be located not in the Finance Office.

## **PASTOR'S REPORT**

Greetings in the LORD! This is a summary of my activity during the March/April period. Please let me know if you have any questions or would like more information.

Worship:

- We continued through Lent. Preaching topics included "repentance", the foolish (and amazing) love of God" the "Sent of Salvation" and "Knowing and Being Known" in Holy Week.
- We celebrated Palm Sunday during this time, with readings following Luke's version of events, music from the band, organ, flute and our brothers and sisters in Lebanon and a festive atmosphere with a brunch, bake sale, jewelry sale and piñata!
- In Lent we are taking time at the end of each Sunday sermon to "be in the Wilderness" breath deep and focus on where our help comes from. The Kids have an action saying "Jesus loves me, and the whole world too, Jesus is with us, all the way through" adults are taking a minute of silence to breath and focus on good news that they heard. Mid-week worship continued singing Holden Evening prayer with a rotation of preachers tackling the theme "perfect love casts out fear" (1 John 4:18).
- The band continues to develop, we have a regular drummer now, and are working toward ever expanding song list and a deeper bench. We are still looking for more participants if anyone is interested in joining us for a Sunday, or a season. I invite anyone interested to join us with the talents God has given you!

- Choir has been developing as well. We have been meeting Monday nights and singing in worship every other Sunday. The choir will be singing on Good Friday as well as Easter. We will be deciding this week if we want to extend the season through the end of May.
- First communion will be celebrated on Maundy Thursday with 9 children celebrating this milestone. Good Friday will be a Tenebrae service with the Choir and Easter will be back to two services. On Maundy Thursday and Good Friday, the "Crosswalk" will be set up for folks to walk the stations of the cross at their own pace and engage in activities to focus devotion and reflection.

#### Education:

- Wednesday adult classes continue to follow the arc of the confirmation curriculum and this month we have spent some time digging into the life and times of Solomon and Elijah. The Sunday evening group is engaging the "God Pause" from Luther Seminary through Lent. Lenten Mentor Groups are continuing with each group choosing a text from the Easter Vigil, engaging it deeply and coming up with a creative presentation of its heart, and where Jesus (and his death and resurrection) are echoed in it. Service to our neighbors was carried out this period through each of our members in their individual lives and through Splash project to support folks dealing with homelessness. We are also gathering resources for the food truck this Saturday.

#### Social Fellowship:

- Social fellowship events were also held during this time. Keenagers met at the Village Inn on free pie Wednesday.
- Tyler and Adam also got a sign-up sheet out for Softball in the spring. We had a lot of fun last year, and I am looking forward to even more this year. All are welcome, high school age on up can play.
- We are also planning on a Game Night May 19<sup>th</sup> from 6-8

#### Congregational Care:

- Congregational Care continued with a few pastoral visits in homes, the hospital, and over the telephone.
- The visitation team continues to do their work well. During this time all direct requests for pastoral care were embraced, encouraged, and acted upon.

#### Administration:

- On the administration front, Tyler and I received many applications, had about 8 phone interviews and 4 in-person interviews. After much careful deliberation, we offered the position to Melissa Nelson, a resident of White Bear Lake who has been a solo office administrator for a clinic for the last 10 years, and brings both enthusiasm and practiced ability to our position. Melissa has agreed to come onboard as our Office Administrator starting the week of April 29th.
- A big thank you to Joanna Kroschel who is doing a tremendous job coordinating our Youth and family education and developing leaders along the way. To the Council who continues to step-up in phenomenal ways to support and drive the ministry of this congregation. To Jodie Beaudette for all her work in developing and orchestrating mission trip fundraising. Thanks also to Lucy Stoyke who has stepped in to cover whenever the preschool has had need, and to Julie Cozennoy, Shirley Zierke, Kathy Mills, Zella Oswald, Darlene Petrey, and Ruth Koehly who continue to make the office not only function, but develop and strengthen as they go!

Yours in Christ,

Pastor Grant

**COMMITTEE REPORTS (as submitted by Team Leads)****All God's Children Preschool**

- No Report

**Building & Grounds**

- No Report

**Children's & Youth Report**

- We had another education board meeting on 4/7. It was well attended by parents of the younger kids. We had one parent there for the high school aged kids. One elder attended.
- Sunday School - we had a lengthy discussion about curriculum for Sunday school next fall. Grant can speak to it further, but basically, we're going to look in to doing a rotational curriculum. This format focuses on one lesson for a month, but comes at it from various angles, such as story-telling using props, video, puppets, crafts, song, etc. This format would be more hands on and engaging. There are a few confirmation kids interested in helping next fall.
- VBS- I have a list of To Do's for VBS and parents signed up for things they were willing to help with. Stephanie Eidenschink wants to do the rest. The kit arrived last week and we're slowly figuring out what we will need. Stephanie will be creating a donation request board soon. The registration forms went out via email to previous families last week and Julie has it on the website. Since the theme is ROAR and is an African theme, Zella will be talking to the Global Missions team for ways to partner.
- Splash - Jaime Fraley, Janet and I met last week to discuss planning for the Mystery Dinner. It is typically held in early May. We only have a few kids that have responded as being available, so we'll discuss further what we will do, if anything.
- Mission Trip – The Palm Sunday brunch fundraiser went well. Jodie Beaudette helped with the preparations. The free will offering brought in \$570. The kids will bag groceries at Cub on 4/27. That will be their last fundraiser. We are meeting 4/28 to sign forms and make final payments. The last payment to youth works is due May 1. We had two kids drop from the trip. One found a replacement and we agreed that each family would pay half of the cost. The one who did not find a replacement is still responsible for the full cost of the trip. She missed the deadline to drop, so costs remain the same. We still don't have 2 more guides set in stone.
- We have leads though. We had discussion at the education meeting about not doing a traditional mission trip next summer. The high school aged parent had left by this point. All others were in agreement that we should focus fundraising on being able to attend the national youth gathering the following year. The cost for that is significantly higher than a mission trip. We discussed other options for youth besides mission trips, such as Luther Point retreats, MN youth gathering trips, boundary waters trips, camps, TEC weekends, Habitat for Humanity closer to home, doing local home repairs for our own church members, and/or an Urban trip. I heard grumbling from one family afterwards about it not being fair to the next year's seniors to not have a mission trip. I made it clear that if another parent wants to take it on and plan it all, including the fundraising, they are more than welcome. I personally can't take that responsibility on for another year.
- Confirmation – next year is the Lutheran year. Grant can speak to the Faith Papers, Lenten Mentor groups, and projects.
- We will hopefully have another meeting in mid-May to plan further for VBS and another in June to set the schedule for the year.

**Communications**

- No Report

**Counters**

- No Report

**Global Missions**

- No Report

**Loaves & Fishes**

- No Report

**Martha's Servers**

- No Report

**Outreach**

- No Report

**Prayer**

- Pr. Grant opened the meeting with a prayer.
- Prayer Team assignments were made for May services.
- Read and discussed Easter prayers from various sources.
- Ended the meeting with prayers of intercession, followed by the Lord's Prayer.

**SPPRT**

- No Report

**Visitation**

- No Report

**OLD BUSINESS**

- Administrative Position: Melissa Nelson has been offered the position of Office Administrator. She accepted the position and will begin the week of April 29<sup>th</sup>.
  - Pastor asked for consideration we offer the new office position some paid PTO. After discussion it was determined; although a nice way to show appreciation to employees, it is not feasible at this time. This is a policy that would need to be revisited for all part time positions in the church.
- Congregational Conflict Mediator: Further discussion was help about proceeding with a mediator to learn ways to mend/grow/handle conflict within our congregation.
  - **Jon Quale made a motion to hire Susan Nienaber as a mediator with the contingency to not exceed \$5,000. Julie Coozenoy seconded the motion. Unanimously approved.**
- Frontier Bill: Council President will request additional information from Frontier to determine what course of action we will take.
- Mission Trip Chaperones: The Mission Trip is still short one chaperone. They must have two chaperones per vehicle (taking two vans). There is an outside person (friend of one our members) who is very interested in chaperoning. This person has chaperoned other youth mission trips, has strong spiritual background and is excited at the prospect of going on the trip. Before having an outside (the congregational) member chaperone, Council would like to ensure all possibilities for chaperones (members of St. Paul Lutheran) have been exhausted.
  - **Julie Hyrkas made a motion that if all recommended members of the congregation are unavailable, the council approves the outside person to be a chaperone on this year's mission trip to Michigan. This person would need to pass the background check and take the Safeguarding God's Children Class. Seconded by Jon Quale and unanimously approved.**
- Fundraising: Reminder the congregation approved a budget at the 2019 Annual Meeting with a budget line of \$7,500 in fundraising.
  - Scrip is the easiest fundraiser to achieve our goal. For this to happen we need the congregation to help support the program. For every gift card purchased through the Scrip program, the church makes a percentage of the gift card dollar amount.
  - Palm Sunday Bake Sale / Jewelry Sale was very successful. A big thank you to Dee Wilkinson, Kathy Mills and Karen Rozeske for all their hard work. The bake sale made \$794 and the jewelry sale made \$415 (Karen Rozeske donates 100% of her sales).
  - Looking at the possibility of doing a Game Feed this fall as a fundraiser. If interested in being involved in this fundraiser, please contact a member of the church council.
- Ministry Team Liaisons: Council is to continue contacting team lead to confirm they are still Ministry Team Lead, are they holding meetings, reminder to turn in council reports, and is there anything the Council can do for the team.

**NEW BUSINESS:**

- Fall Themes: Starting to look for ideas to focus on for fall (rebuilding, resurrection, regrowth, making life new again, re-energizing, etc.).
- Summer Lawn Maintenance: We are lucky to have a team of volunteers who have again volunteered to do the lawn maintenance this summer.
- Kid Friendly Area in Sanctuary and Children’s Bibles: There was a proposal brought to the council to rearrange a small section of the sanctuary to be more kid friendly and to have Children’s Bibles available during worship. Altar Guild needs to be notified of possible changes. (Chris also agreed to help facilitate this change)
  - **Chris Clark made a motion to try the Kid Friendly Area in the sanctuary for the summer months. Arlie Post seconded and unanimously approved.**
- Pastor is looking for a “Celebrity Judge” to judge the Holy Salvation (Batman) Extravaganza on Wednesday, April 24<sup>th</sup>. Jon Quale volunteered to be the Celebrity Judge
- Aquinas Learning: a home school organization requested used of 3-4 classrooms one day per week, 28 weeks for approximately 20 students. Before a final answer can be given, there are many questions that need to be answered. We will contact them for additional information.

**Next Meeting: Tuesday, May 21**

**Devotions: Katie Fetterly**

- **A motion was made by Tyler Kroschel to adjourn the meeting, seconded by Julie Coozenoy and unanimously approved.**

Submitted by:

*Julie Coozenoy*

Julie Coozenoy

St. Paul Lutheran Council Secretary

**Summary of Motions Made at April Church Council Meeting**

- **A motion was made by Jon Quale, seconded by Arlie Post, to approve the consent agenda and March Meeting Minutes. Unanimously approved.**
- **Tom Miller made a motion to move forward with contacting the contractor and insurance company. Jon Quale seconded and unanimously approved.**
- **Julie Coozenoy made a motion to add Tyler Kroschel and Katie Fetterly to the Edward Jones Account. Seconded by Jon Quale and unanimously approved.**
- **Jon Quale made a motion to hire Susan Nienaber as a mediator with the contingency to not exceed \$5,000. Julie Coozenoy seconded the motion. Unanimously approved.**
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- **Chris Clark made a motion to try the Kid Friendly Area in the sanctuary for the summer months. Arlie Post seconded and unanimously approved.**
- **A motion was made by Tyler Kroschel to adjourn the meeting, seconded by Julie Coozenoy and unanimously approved.**